

**Regular Town Board Meeting
January 8, 2018
7:00 p.m.
Lakewood Administrative Office**

This meeting was posted in the three usual places those being the Lakewood Super Valu, Laona Bank and Lakewood Administrative Office.

Present by roll call: JoAnn Roy, chairperson, Tom Haberstein, supervisor, Lee Spletter, supervisor, Denise Jackett, clerk and Virginia Nelson, treasurer.

Visitors: Tim Barthel, Josh Riebe, Adrienne Bartels, Loren Nelson, Greg Weyers and Scott Van Lannen.

Chairman JoAnn Roy called this meeting to order 7:00 PM.

Tom H. Moved to accept the Agenda. Seconded by Lee S. All ayes motion carried.

Tom H. moved to approve the Minutes of the December 11, 2017 Monthly Town Board Meeting and the Special Meeting of the Electors. Seconded by Lee S. All ayes motion carried.

Treasurer's Report: given by Virginia Nelson, summarized these minutes.

Checking account beginning balance:	\$46,671.67
Receipts:	\$120,040.35
Totaling checking:	\$166,712.02
Less expenses:	\$86,773.21
Balance in checking	\$79,938.81

Fire Department Account:	\$6,626.17
Cemetery Account:	\$500.00
Tax Account:	\$1,164,802.86
Capital Improvement Fund:	\$77,454.69
M.A.B.A.S. Fire Dept. Account:	\$19,692.12

Tom H. Moved to accept the treasurer's report. Seconded by Lee S. All ayes motion carried.

Planning Commission: No Report

A. REZONE, CONDITIONAL USE & CSM/PLAT PROPOSALS: none

Lee S. commented on the appointment of officers for the Plan Commission.

Loren Nelson would move up to Chairperson, Scott Van Lannen would move to Secretary and they are looking for a replacement for Scott Van Lannen's seat on the Commission.

Joanne inquired what the term is for each position. Need to keep terms correct.

Commission would also like to record meetings. Clerk will order another recorder.

Lakewood Meal Site/Oconto County Commission of Aging:

Joanne has not heard from Ruth Carvin since her presence at the previous meeting. Will try to contact.

Discussion, Approval or Denial of Operator License for Sale of Fermented Beverage.

Clerk received an application from individual for server license. Neither clerk nor Chairperson wanted to make the call on granting the license because of back ground check findings. The license application was brought forth to the board to discuss the application. Clerk presented the application, background check results and a letter from the applicant's probation officer for review. After consideration and discussion the license was denied at this time.

Discussion, Approval or Denial of CenturyLink 2018 Proposed Telephone Cable Construction.

Clerk presented a letter and maps from Mid-States Consultants notifying the town of CenturyLink intent to place telecommunication cable and equipment within the municipality this construction season. A consent letter was included for the township to sign allowing the installation. The maps indicated limited areas within the municipality. Discussion was held.

Lee S. suggested that more information is needed (type of cable, when work would be completed, etc.

Clerk will draft letter to CenturyLink requesting information.

Tabled until information is received.

Discussion, Approval or Denial of Adoption of the Community Wildfire Protection Plan. (CWPP).

Joanne asked for approval of the Northern Oconto County Community Wildfire Protection Plan.

Lee S. Moved to approve the plan as presented. Seconded by Lee S. All ayes motion carried.

Discussion, Approval or Denial of Broadband Service Grant Pledge.

Clerk received email from Ann Hogan to place broad band on agenda.

Oconto County Economic Development Corp (OCEDC) will write a grant and submit to Public Service Commission to provide broadband service to our area. Two small businesses are interested in providing this service. Oconto County Board has pledged \$10,000, Towns are being asked to pledge \$1,000 and businesses, organizations and lake associations are also being asked to pledge what they can afford. There is a need for improved and reliable service within the communities.

Discussion was held on the topic. Greg Weyers commented the plan includes 18 towers to be installed in Northern Oconto County allowing increasing service to remote areas. Local government support is huge in getting the grant.

Joanne commented she was not in favor of the monies pledged going to private for profit business, although the monies pledged would be utilized to serve the community.

Tom H. Moved to pledge \$1000.00 towards the grant for broadband service. Seconded by Lee S. All ayes motion carried.

Discussion, Approval or Denial of Snow Emergency Procedure; delegate to declare emergency exists.

Inquiry to delegate one person to call a snow emergency.

Lee S. commented that he believes a snow emergency pertains to electrical wires being down; trees being down, etc. not just snow. The Fire Department would also need to be called out if there is a snow emergency.

Joanne added this is also an issue if normal employees are gone, someone else would need to be called in for snow removal. If an emergency is called no CDL is needed. Road Foreman would be the first to make the call to Board and Board then declare emergency.

Josh Riebe commented it would be a good idea to appoint one person to make the call instead of having to bring the entire board to make the decision. If someone is ill or not at work there would be a need for additional help.

Board agreed to appoint Chairperson to call snow emergency when/if call is received from Road foreman.

Discussion, Approval or Denial of Application for Temporary Class 'B' License.

A. Wheeler Lake Association/ Ice Fishing Jamboree, February 17, 2018

Clerk asked approval of license for Wheeler Lake Association.

Tom H. Moved to approve the license for Wheeler Lake Association. Seconded by Lee S. All ayes motion carried.

Discussion, Approval or Denial of Employee Related Items.

A. Employee Wage Review.

Board agreed to grant a two percent (2%) wage increase to full and part time employees with reserve set for new employee to be reviewed after probationary time.

B. Employee Agreement

Employee Agreement had an update to include Saturday and Sunday work hours as time and one-half during snow plowing season.

Will add the update and submit a copy to the employees for signature.

Board, Clerk, Treasurer, Assessor Comments and Correspondence

Lee S.:

- Inquired if fees with Eagle Waste have been looked into. Joanne will contact representative to see if a January 16th meeting could be scheduled. Clerk should be present.
- Idea that the plowed snow at the Old Town Hall property could be piled to create a hill for sledding. Josh Riebe commented that shaping the hill could be an issue. Possibly could get one of the clubs involved.
- Commented the Wisconsin Fire fighter Magazine had an article in it on the 2% Dues the town receives. Dues can be used for Fire Department IRA.

Joanne:

- Playground equipment has been delivered. Should have Peggy Bartels schedule to have installed seeing she has been involved since the start. Possibly get crew rooms at the Casino to save in installation charges.
- Report on the Das Haus Laundromat, Tim Warner owner, and possible health issue. There is stagnant green water in property. Clerk added comment that there had also been some fire code violations; possibly contact the Fire Department Chief to see if the violations had been resolved.
- Comment the town had received monies for the 2017 Community Wildfire Protection Plan (CWPP) grant.

Virginia:

- January settlement was paid, \$1,212,972.72
- Loren Phalen had purchased the Stellmacher property, Glen Brook Condo Unit #1. There were delinquent Sanitary District charges on the property tax bill. Phalen does not believe she should have to pay this because it belongs to the previous owner. No Specials letter or title search was completed because the real estate transfer was not completed by a realtor or bank.
Board agreed that the current owner must pay the Sanitary District Fees because the sale went through without the title search.
- Has received a lot of Tax Payer questions pertaining the increase in school tax.

Denise:

- Complaint for property owner about property located at 15743-0 E Chain Lake Road. The property owner has placed an old trailer home on the property that has broken windows; the door was hanging open and is believed to be a habitat for rodents. Would like to have the board look at it. The complainant has already spoken with the county office.
The Board believes it should go to the County because the trailer is most likely not within the County Ordinance.
- Wisconsin Department of Transportation letter of plans to improve approximately 9.5 miles of WI Hwy 32 in Oconto County from County Road W to County Road F. Project is scheduled for 2021 but could be advanced to 2019.
- Wisconsin Department of Transportation letter of Final Calculation for Transportation Aids. Calculated to be \$245,254.74.
- WI DOT WISLR letter of Final Notice that 2017 Pavement Ratings are due by December 15, 2017. Need to be submitted by January 31, 2018.
- Oconto County Clerk, Copy of the signed Police Services Agreement for files.
- Oconto County Planning, Zoning letter of Public Hearing for the Town of Lakewood, variance to build in the visual clearance triangle at 17214 North Road. Meeting was also canceled.

Pay Vouchers:

Motion was made by Tom H. to approve the vouchers. Second by Joanne. All ayes motion carried.

Public Comments:

- Scott Van Lannen commented the Meal Site was a good thing for the community. Inquired if the amount the Town was charging for the Meal Site could be lowered. Joanne commented that the additional cleaning of the site warrants the increase. Town should not have to pay for the cleaning. There are also a lot of people from other communities that attend the site, not just Lakewood residents.
- Scott Van Lannen inquired who's responsibility it is to plow the library and what is the town's policy for snow plowing. Scott expressed concern over car getting stuck in the parking lot and women pushing cars to get them out.

Joanne added the town provides the service for them and receives no monetary credit towards the Library Tax. Town policy is to take care of the bus routes and main roads for emergency purposes first. Will discuss with Road Foreman to go out with 3-4 inches of snow, not to wait until storm is over. Clerk added the Library had contracted with Bob Prosser to do the Library parking lot.

- Scott Van Lannen inquired about the trailer on Chain Lake Drive. Joanne added the report should go to the County because it is most likely more than 15 years old.
- Loren Nelson, commented the terms for Plan Commission Officers are up in 2020 for Adrienne Bartels, 2019 for Greg Weyers and Scott Van Lannen, 2018 for Loren Nelson and Joshua Riebe.

Set date for next Regular Town Board Meeting

Regular Town Board Meeting will have date change to Monday, February 12, 2018.

Motion to adjourn by Tom H., Seconded by Lee S. All ayes motion carried adjourned at 8:18 p.m.

Respectfully submitted,
Denise A. Jackett