

**Regular Town Board Meeting  
June 13, 2016  
7:30 PM  
Lakewood Administrative Office**

This meeting was published for date and time change. In addition the meeting was posted in the four usual places those being the Lakewood Town Hall, Lakewood Super Valu, Laona Bank and Lakewood Administrative Office.

Present; JoAnn Roy, chairperson, Tom Haberstein, supervisor, Lee Spletter, supervisor, Denise Jackett, clerk and Virginia Nelson, treasurer.

Visitors: Loren Nelson, Josh Riebe, Jan Liebsch, Kathy Rank, Robert Brown, Don Jackson, Gene Dunsirn, Bob McMahon.

Chairman JoAnn Roy called this meeting to order 7:30 PM.

Tom H. moved to accept the agenda. Second by Lee S. All ayes motion carried

Lee S. moved to approve the Minutes of the May 9, 2016 Regular Town Board Meeting. Second by Tom H. All ayes motion carried.

**Treasurer's Report:** given by Virginia Nelson, summarized these minutes.

<b>Checking account beginning balance:</b>	<b>\$106,845.74</b>
<b>Receipts:</b>	<b>\$620,501.95</b>
<b>Totaling checking:</b>	<b>\$170,347.69</b>
<b>Less expenses:</b>	<b>\$107,300.18</b>
<b>Balance in checking</b>	<b>\$63,047.15</b>

<b>Fire Department Account:</b>	<b>\$8,010.22</b>
<b>Cemetery Account:</b>	<b>\$500.00</b>
<b>Tax Account:</b>	<b>\$307,822.34</b>
<b>Capital Improvement Fund:</b>	<b>\$169,610.01</b>
<b>M.A.B.A.S. Fire Dept. Account:</b>	<b>\$20,195.22</b>

Tom H. Moved to accept the treasurer's report with correction made. Second by Lee S. All ayes motion carried.

**Planning Commission: No Report**

REZONE, CONDITIONAL USE & CSM/PLAT PROPOSALS: None

**Discussion, Approval or Denial of Bidding Demolition of Old Hall Building:**

Lee S. Moved to place the demolition of the old hall building out for bids and except separate bids for the sale of the furnace, water heater and air conditioner. Approximate start date to be August 1, 2016 being negotiable. Seconded by Tom H. All ayes motion carried.

**Discussion, Approval or Denial of West End of Community Center/Fire Department:**

West end of Community Center/ Fire Department needs more lighting. Quote from Krueger Electric in the amount of \$1,097.00 for seven new L.E.D. soffit lights.

Tom H. Moved to accept the quote from Krueger Electric. Second by Lee S. Joanne opposed. All ayes motion carried. Clerk will forward proposal to Krueger Electric.

**Discussion on Recycling Grant:** The town will move forward with application for the grant alone, the other towns are not ready to start the process. October 1<sup>st</sup> is the deadline for the filing and a plan and ordinances need to be adopted. The town will work together with the Town of Townsend if they decide to move forward.

**Bids for painting crosswalks and no parking areas. (Josh):**

Josh requested bids with reflective material. Will make crosswalks last longer.

Bids were received for stripping of the Community Center/ Fire Department from Arrow and Fahrner.

Arrow \$794.20

Fahrner \$866.72

Bids were received for stripping of the curb & crosswalks from Arrow and Fahrner

Arrow \$1,391.50

Fahrner \$2,268.00

Board had discussion about bids and the difference in dollars. Bob McMahon, Fahrner commented that Arrow does do good work.

Tom H. Moved to accept the quote from Arrow. Second by Lee S. All ayes motion carried.

**Update on Property Condemnations:**

Clerk had no response from email to Attorney. Concerned that the e-mail address may have changed and he did not get the information. Clerk will contact office to be sure he received the information.

Lee S inquired if a letter was sent to the owner of property on Chain Lake. Letter was not sent because it was not known what the board wanted done with it. Lee S added the people on the complainant's property have the water system in and building in process. Removal will not be able to go through their property any longer.

There are beds, mattresses, stove, and car parts on the property. Joanne added it should go to Oconto County with the issue, the town can't do condemnation on junk. There is no fire number at the property on Peninsula Lane it is not on Chain Lake Dr. Clerk will contact Kevin Brehmer and copy in Lee S. for information.

**Recycle Center Electrical Installation:**

Lee S. received quote from Wisconsin Public Service for the electrical service to be installed at Recycle Center.

Approximately 360 feet would be installed underground. It is not known where the compactor would be located. Cost to install the electric would be \$350.00 service and \$10,500.00 for the system. The town would need to hire an electrician to run the wire to the compactor. Area needs to be measured and staked or painted to mark the area for compactor.

Inquired about an upgrade to the present town garage service. There would be no Wisconsin Public Service costs to do the upgrade, however there would be costs from electrician to the town for the new phase 3phase entrance panel.

Lee S. will complete forms and submit.

Tom H. Moved to move forward with the electrical work for both the recycle center and upgrade to the town garage.

Second by Lee S. All ayes motion carried.

Clerk knowing there is no current contract with Waste Management inquired if there needs to be a letter sent notifying them of the release of services they provide.

Joanne added the town would send a letter. Just waiting to see how long everything would take to be sure the town is ready for the transition.

**Discussion, Approval or Denial of Hall and Pavilion Rental Fee:**

Background info: Because of Sanitary District increases the Board has opted to discuss the possibility of increase to the rental of the hall and pavilion area. The rates were raised for the park to four times the previous assessed rate and the trail head was raised up to three times the previous assessed rate. Previously assessed at \$123.00 per quarter. Clerk will pull the old contract and see where the fees were before. Tabled

**Approval or Denial of 2016-2017 Class A & Class B Alcohol Beverage License Applications:**

Denise presented a list of Class A Combo Liquor /Beer Renewal Licensee and a list of Class B Combo Liquor/Beer Renewal Licensee for approval. The list of applications was published in the Oconto Reporter and the Beacon for two weeks.

Denise asked for approval for the entire Class A and Class B license and the agents to be approved and granted.

Board inquired if Kerscher's Ski Hill Bar is open for business anymore. Clerk added they were having motorcycle events at one time, unsure if they still are.

Motion by Tom H., to approve the Class A and Class B Combo Liquor License for the applicants, second by Lee S.. All ayes motion carried.

**Approval or Denial of Picnic License for Lakewood Area Chamber, July 15, 16, 17, 2016:**

Denise asked the Board for approval of Picnic License for Lakewood Area Chamber Mardi Gras, July 15 thru July 17, 2016

Motion by Lee S., to approve Picnic License for Lakewood Area Chamber Mardi Gras. Seconded by Tom H. All ayes motion carried.

**Update on Delinquent Personal Property Tax Process:**

Treasurer commented that the court date had taken place May 23, 2016 for small claims court. No debtors had shown for the hearings. Judgements have all been received, are against and in the amount of:

Irishmade Janitorial, Glen & Jeanne Downer, \$328.75  
All Washed Up Laundromat, Glen & Jeanne Downer, \$618.46  
Tom's Coin, Thomas Wurzer, \$529.04  
Woodland Trail Beverage Company, Inc., Armin Baumann, \$387.07  
Das Haus Laundromat, Timothy Warrner, \$1749.36

There was also an Order for Financial Disclosure to possibly garnish wages issued to the debtors.

Clerk received a copy of a letter from Glen & Jeanne Downer to the courts and Governor Walker stating they offered to go on a payment plan with the town, the town board denied and they can't afford a large payment. The Downers deeming the personal property taxes unfair.

The town needs to decide if they want to pay a \$5.00 docket fee. This would then show up on credit reference for the debtor. This will also show on a title search for real estate property.

Treasurer continued the town also needs to decide if the interest should still accumulate and at what percentage rate. The board agreed the treasurer should call the town attorney to verify the rate of interest to use.

Motion by Joanne, to approve the docket fee of \$5.00 per claim and to allow treasurer to speak with town attorney to discuss and verify interest of 1.5 percent per month on claims. Seconded by Tom H.. All ayes motion carried.

**Set Date for Community Center/Fire Department Open House (July 3<sup>rd</sup>, 2016):**

Joanne commented that Fire Department Chief should contact Don Jackson. Don would be presenting the flags and get picture of the presentation. Open house would be scheduled for a later date. Fire Department would like to serve hamburgers or something at the event. Board agreed to a lot the department \$500.00 to aide in the costs of food. Clerk will write article for the paper prior to the event.

**Kathy Rank, Lakewood Area Chamber of Commerce:**

Kathy inquired if the town would be interested in upgrading the website. The upgrade cost would be \$2,800.00 each per town and chamber. The upgrade would be user friendly to phones and would make it more accessible. Google will down grade sites if they are not user friendly and the site should be compliant if there is going to be one. Upon approval \$1400.00 is due and the balance when complete.

Inquiry if the assessor info can be uploaded to it.

Joanne commented there could possibly be a link to Assessor.com for the info.

Motion by Tom H., to approve the upgrade to the town website. Seconded by Lee S.. All ayes motion carried.

**Bob Brown, McCaslin Lions Craft Fair use of Parking Area:**

Bob presented a copy of a map delegating usage of the Community Center/Fire Department property to be utilized for the craft fair. Bob added there would be no holes in pavement; all tents would be held by weights.

The board added there could be no parking in the Fire Department marked area and should be kept clear. There is also concern of the parking on North Road. In the past people have ignored the signage and in some cases have removed the signs.

The board agreed this could work as long as these requirements are met.

Clerk will check to see who does the Lakewood Super Valu floors

**Lakewood Administrative Office Finishing of Floor:**

New floors should be stripped, waxed, sealed and finished as soon as possible. If it is not done the floor tiles will shrink. Inquired if the board wants the same company that did the Community Center/Fire Department floors or check other options. Clerk will check to see who does the Lakewood Super Valu floors and get quotes. Board agreed to move forward and get it done.

**Board, Clerk, Treasurer, Assessor Comments and Correspondence:**

**Joanne:**

- Seven Town's met with representatives of Aspirius Hospital. The ambulance may be able to purchase medications through them at a cheaper price or defibrillators possibly through the foundation. Not a lot of answers yet waiting on the results of the survey with all towns EMS departments. The group doing the study is behind. Possible use of the Administrative Office for interviews through clerk with scheduling.

**Denise:**

- Wisconsin Department of Transportation, letter of meeting to be held at Town of Riverview Wednesday, June 22, from 9 to 10 a.m. to discuss WIS 32 project affecting the local area in 2017.
- Wisconsin Department of Revenue, Local Finance 2016 Full Value Notice
- Wisconsin Dept. of Natural Resources email notice of Veller property on W. Wheeler Lake, unauthorized gravel placement along shoreline.
- Wisconsin Dept. of Natural Resources, notice of Managed Forest Law payment of 1,466.70
- Oconto County Planning and Zoning Notice of Public Hearings, June 29, 2016 rezone for Justin Cleereman forest district to forest district with Quarry Overlay.
- Oconto County Planning, Zoning and Solid Waste Letter referencing Recycle Program meeting June 15 Gillett Town Hall, 6:30p.m.
- Oconto County, Jamie Broehm email for feedback from town officials regarding town Comprehensive plan updates and proposed changes to review process for rezone petitions and conditional use permits.
- Oconto County Land Information Systems, Notice of Tax Sale Deed Parcels.
- Community Ambulance Copy of Minutes.
- Seven Town's Meeting Copy of Minutes.
- Mike Flynn letter about changes being made to maintain field, referencing traffic over the field area during craft fairs.
- Email from Easy CGI referencing the expiring of the domain name if not renewed.
- Individual was in clerk office about Chain Lake boat landing improvements. Pallets and items have been piled up for the town to fix it. Josh will contact Ken Delcore (rep for lake association) to see what they are expecting to be done.

**Pay vouchers.**

Motion was made by Tom H. to approve the vouchers. Seconded by Lee S. All ayes motion carried.

**Public comments:**

Don Jackson commented the Legion would have a photographer for the presentation of flags.

Eugene Dunsirn commented on the concern of where the department members will be parking at the Fire Department during the Craft Faire. Area on map was shown and will be kept clear.

Bob McMahon, Fahrner Asphalt, new product presentation for rejuvenating the roads and asphalt areas, life extension of five years. ATV Trail head would be prime candidate.

**Set date for next Regular Town Board Meeting:**

Meeting to be held July 11, 2016. Meeting to start at 7:30 p.m.

Motion to adjourn by Tom H., Seconded by Lee S. All ayes motion carried adjourned at 8:43 p.m.

Respectfully submitted,

*Denise A. Jackett*

Denise A. Jackett

DRAFT