Regular Town Board Meeting
September 8, 2014
7:30 PM
Lakewood Administrative Office

This meeting was posted in the four usual places those being the Lakewood Town Hall, Lakewood Super Valu, Laona bank and Lakewood administrative office.


Visitors: Josh Riebe, Loren Nelson, Bob Landwehr, Pat Virtues, Don Jackson, Gene Dunsirn.

Chairman JoAnn Roy called this meeting to order 7:30PM.

Lee S. Moved to accept the agenda. Second by Tom H. All ayes motion carried.

Motion made by Tom H. to Approve Minutes of the August 11, 2014 Regular Town Board Meeting Seconded by Lee S. All ayes motion carried.

Treasurer’s Report: given by Virginia Nelson, summarized these minutes.

Checking account beginning balance: $159,884.82
Receipts: $241,936.46
Totaling checking: $401,821.28
Less expenses: $100,530.50
Balance in checking $301,209.78

Fire Department Account: $10,928.72
Cemetery Account: $500.00
Tax Account: $311,598.41
Capital Improvement Fund: $303,523.54
M.A.B.A.S. Fire Dept. Account: $20,047.50

Tom H.. Moved to accept the treasurer’s report. Second by Lee S.. All ayes motion carried.

Planning Commission: No Report
A. REZONE, CONDITIONAL USE & CSM/PLAT PROPOSALS: None

Discussion of Satellite Office/Lakewood Administrative Office Possible Location,
Pat Virtues representing Oconto County Planning and Zoning:

Pat Virtues commented the Administrative Office would be a good fit for a County Zoning Office and other departments. The Sheriff Department would need additional area. June of 2015 the other lease with Decoster comes due. Pat inquired of the costs associated with the office to put it into play. Joanne commented approximately $200.00 per month for the office. Not being opposed to it because having the Zoning Office is an asset to the community. Tom H. commented he did not want to lose the zoning here; there is no need to travel to Oconto for permits. Pat questioned the hours that the town has now being only a few days per week and Bill Bartz holds hours Tuesday thru Saturday. Joanne added the Zoning Office would have their key to get in. Pat inquired if the Board would like to give him a cost to bring back to the county. Lee S. commented the board takes a look at the costs involved per month. If the office is going to be utilized five days a week there is going to be added costs involved at least with the heating aspect of it. Also involved is the electric, the Wi-Fi and cleaning. The board should find out the costs associated with the building and get back to Pat. There is plenty of time. Lee inquired what the cost per month to operate was. Clerk commented she did not know without looking at expense report. Board concurred there was no reason to wait.
Joanne commented the fee of $100.00 per month per office is reasonable. Pat will take the information back and have a possible contract drawn for the lease of office space if approved. Joanne commented the information of putting in a possible window and counter on the back side for privacy for the zoning office. Pat commented they hold public hearings and it would be a better fit to hold them here also. Joanne commented on the issue of noise at the meal site. Denise inquired if there would be a way to get scheduling of meetings so it can be coordinated with town meetings and training sessions held at the office. Pat confirmed the scheduling could be done. Pat will be in contact with the town.

Update on Condemnations:
Bear Lake, / Christine A. Jackson property, paper work for the condemnation has been received and the Resolution and Order of Raising needs to be signed by Chairperson and Clerk. Lee S made motion to sign the paperwork. Seconded by Tom H. All ayes, motion carried.

18284 Wapoose Lane property: Peter Liptack could not find the fire number. Denise will look and get the information. Lee S. commented that he could also show Peter the property. It is on the corner with a tree through the center of it.

Kerscher property on highway 32; nothing back on it yet. Will get an update.

Chain Lake Property; needs condemnation. Lee S and Tom H viewed the property. Need the name of the property owner. Denise presented a mapping of the parcels with the owners. Taxes are all paid on property. Believed to be the Tyloch/Tolzman property owners in Fort Atkinson, TX.

Lee S made motion to confirm the owner of the property and move forward with the condemnation of the Tyloch/Tolzman property. Second by Tom H. All ayes motion carried.

Humane Officer Hiring and Approval of the Cost of Training:
James Bubb had resigned and e-mail from Ann Hogan requesting the addition to the agenda to approve the costs of training and hiring an individual. At the current time there are three candidates and Mike Rzepka will be interviewing them. Costs are shared evenly between the Six Town’s.

Approval or Denial of Picnic License Applications:
A. Garrison/Jackett Scholarship Foundation
Denise asked the Board for approval of Picnic License.

Motion by Lee S., to approve the Picnic License for the applicant, second by Tom H. All ayes motion carried.

Board, Clerk, Treasurer, Assessor Comments and Correspondence:

Joanne:
- Schedule a meeting with Randy Jackett, Fire Chief, tentatively set for Monday, September 22, 2014 at 9:00a.m. Denise will confirm with Randy.
- After speaking with Randy, Schedule a Hearing/Meeting for Bathrooms and Improvements.

Lee S:
- American Transmission Company (ATC) has too many requirements to apply for the grant.

Virginia:
- Would like to attend the Clerk and Treasurer Training in Oconto on October 10, 2014. Costs of $30.00 per person. Joanne commented there is no objection to clerk and treasurer to attend.
- Personal Property taxes are all paid with exception of All Washed Up Laundry, Billing Carpentry and Warner Laundry Matt. Total of $522.10. This amount is just this years.

Denise:
- Oconto County DOT email requesting the dates of major fests, parades, etc. Would like to incorporate them
into upcoming construction projects along WIS 32 culvert replacement.

- Crime Stoppers letter of request to be added to the budget for intergovernmental monetary support.
- Oconto County planning and Zoning., Chad Heiptas, Variance to build closer to the road and side lot line had been granted.
- Notice of Public Hearings for Stephen Loftus 17694 W. Wheeler Lake Lane to build closer to the water. Jay Stellmacher 17819 E. Wheeler Lake lane to build closer to the road. Robert Bohrer, 17825 E. Wheeler Lake Lane to build closer to the water and road.
  Denise does not know if these were presented to the Plan Commission.
  Greg Weyers commented he spoke with Pat Virtues to get a packet when items are scheduled, need to work with the county on getting a heads up. Main concerns are safety and snow removal if buildings are being built closer to road.
- Wisconsin Department of Revenue Notice of Share Revenue payment would be $15,991.00 to be paid in November.

**Pay vouchers.**

Motion was made by Tom H. to approve the vouchers. Seconded by Lee S. All ayes motion carried.

**Public comments:**

Gene Dunsirn commented on the water retention on County F that ends up in his mother’s property with heavy rain. The ditch way on the north side floods and something needs to be done. There was never an issue until the county redone County F. Possible new construction of the Twin Pines Road would funnel more water down to the same area. To the west is an over flow pipe, maybe it could be funneled to McCauslin Creek. It being a county road, town can’t do anything.

Don Jackson inquired who takes care of the plugged drainage; Board believes the county does. Intersect of Emily Lane and County F is plugged.

Josh will call Pat Scanlan to look at the drainage issue when he comes to look at the Twin Pines Extension.

Brittney Cleereman inquired about the Mail Box Resolution and its area of coverage. Brittney and her husband purchased a property on Emma Lea Lane, when they went to the post office to set up mail delivery they were told they could not deliver mail there because of the resolution.

The Town Mailbox Resolution specifies to the intersection of Emma Lea Lane and Hwy 32 (as a marking point) not Emma Lea Lane.

A copy of the resolution was provided to the BrittneyCleereman to present to the post office along with papers claiming Emma Lea as a town road.

Josh Riebe commended the Lakewood Fire Department on the job they did clearing of downed trees for the past storm.

**Set date for next Regular Town Board Meeting:**

Regular Town Board Meeting, October 13, 2014, 7:30 p.m.

Motion to adjourn by Tom H., Seconded by Lee S. All ayes motion carried adjourned at 8:24 p.m.

Respectfully submitted,

**Denise A. Jackett**

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