REGULAR TOWN BOARD MEETING
Monday March 11, 2013
7:30 p.m.
LAKEWOOD ADMINISTRATIVE OFFICE

This meeting was posted in the four usual places those being the Lakewood Town Hall, Lakewood Super Valu, Laona Bank and Lakewood Administrative Office.

PRESENT: Joanne Roy, Chairman, Lee Spletter, Supervisor, Tom Haberstein, Supervisor, Denise Jackett, Clerk, Virginia Nelson, Treasurer.

VISITORS: Loren Nelson, Josh Riebe, Bob Landwehr, Kim Odekirk, Joseph and Janelle LaFortune, Sandra Panacek.

Chairman Joanne Roy called this meeting to order at 7:30 p.m.

Lee S. moved to accept the agenda. Second by Tom H. all ayes motion carried.

Motion made by Tom H. to approve the Minutes of the February 11, 2013 monthly Town Board Meeting and the Assessor Plat Public Hearing.
Seconded by Lee S., all ayes motion carried.

Treasurer’s Report: Given by Virginia Nelson, and summarized in these minutes.

Checking Account Beginning Balance: $ 297,748.74
Receipts: $ 1,080,128.65
Total in Checking $ 1,377,877.39
Less Expenses: $1,314,362.82
Balance in Checking $ 63,514.57

Fire Department Account: $ 1,667.16
Cemetery Account: $500.00
Tax Account: $552,604.08
Capital Improvement Fund $128,254.63
Grant Feasibility Account $ 3,353.43

Miscellaneous expenses consisted of Sanitary District special assessments.

Joanne inquired if the balance left from last year had been transferred to Capitol Improvement Account. Virginia replied it had not and needed to know how much had to be transferred. Would need to look at budget sheet to know exact amount.
Lee S. moved to accept the Treasurer Report. Seconded by Tom H., all ayes motion carried.

Plan Commission:
REZONE, CONDITIONAL USE & CSM/PLAT PROPOSALS: None

Lee S reported that there needs to be an appointment of Plan Commission Members, Greg Weyers, Scott VanLannen and Kevin Bartel. It was not on the agenda therefore needs to be tabled until next month.

Kim Odekirk/Wabeno School Referendum: (Kim Odekirk, Phil Connors and Janet Opeila present)
Kim presented an update of information and the impact of the school referendum and asked for the Board and town electors support. (see attached report) The referendum is to be utilized for operating expense. It is a three year non-reoccurring referendum. The mill rate for 2012/2013 was at 6.17 and the referendum is asking for an increased mill rate of 6.7, which would still be lower than all other area school district mill rates. The school tax dollar amount would compare to approximately $56.00 on a home valued at $100,000.00. (see attached sheet)

Tom H. commented he had served on the School Board for 20 plus years and the most important thing that the school board members, teachers and staff were interested in was to give the students the best possible education that could be given. The School District has not ever come forth with a referendum prior to now and they should be commended for it. We need to continue to give our children a good quality education.

Joe Lafortune/Oconto County VIP Program: Joe and Janelle LaFortune present.

Joe gave a presentation and hand out relating to the Volunteers in Probation Program (VIP). The VIP Program was started in 1997. The Program is looking for agents in the northern areas of the county. Cases are taken on by Volunteer Agents which meet with the client on a monthly or more basis. The
agents are paid the sum of $15.00 per month, per file, for each client that they personally meet with on a monthly basis.
Offenders who are sentenced to the program are usually first time offenders who have committed non-violent or Class B misdemeanor offenses. The Program is self-funded by program fees assessed to each client and funds from private donations or grants. The goal of the program is to provide early intervention so an individual does not become entrenched in the criminal justice system.

Appointment of James Bubb as Humane Officer:
Lee S. moved to appoint James Bubb as the Humane Officer for the Town of Lakewood. Seconded by Tom H., all ayes motion carried.

Deputize Sandra Panacek for Election Duties: (Sandra Panacek present)
Denise installed the oath of office for Sandra Panacek.

Fahrner Asphalt update of new product: (Bob McMahon present)
Bob handed out an information sheet on a newer spray patching product that is used in an area of road that has alligator cracking. It seals the road so water does not get under the surface. It has been used in other areas, Eagle River as an example. Bob invited board members to come see some areas that it has been utilized.

Approval or Denial Construction & Occupancy Deposit Agreement presented previously by Duff Leaver:
Tom H. moved to approve the Construction and Occupancy Deposit Agreement as it was presented to the Board at the March Meeting. Seconded by Lee S., all ayes motion carried.

Review, discussion and possible granting of sealed bids for TRIP Project/East Riverside Road:
Denise received a total of three sealed bids. If the total for the project exceeds $100,000.00 the project would need to be re-bid with prevailing wage.
The bids for the project are as follows:
Marshall Excavating $48,125.00
Stibbe Excavating $72,650.00 (deduct $11,200.00 if no sub-base was needed)
Richlen Excavating $49,175.00
The Board considered and discussed the bids. Stibbe Excavating has done good work in the past and was high compared to the other bids. The board preferred to have more description of the inclusions of the project in the Marshall Excavating bid. Richlen Excavating put together a very complete plan. The Board concurred to grant the bid to Richlen Excavating.

Lee S. moved to approve the Richlen Excavating Bid in the amount of $49,175.00 as it was presented. Seconded by Tom H., all ayes motion carried.

Chad Heiptas/Mary Park Improvements:
Lee S. received an e-mail from Chad Heiptas (home owner on Waubee Lake) to do some shoreline restoration at Mary’s Park on Waubee Lake. Chad has had a few conversations with Oconto County Land Conservation Department. Oconto County has indicated a willingness to partner on such a project needing permission from the Town to go forward.

Lee S spoke with Mr. Heiptas on a few issues. Mr. Heiptas told him that Oconto County has a grant available from the State of Wisconsin amount of $150,000.00 for water restoration. With preliminary approval of the Town Board, the County would prepare a plan for the area, submit it for approval, would acquire the DNR permits that are needed and help with the installation of the plan.

Lee S questioned the town defining the private property right of ways, it would be necessary to define where the lines are. What is the liability issue, can the town have a private individual just go out and work. Need to go back to Mr. Heiptas and the County and find out what exactly will be detailed in improvement. There is a lot of sand area and water is washing it away. Questioned if there is going to be rocks or wood filled in or trees and vegetation planted. The town should look at it.

Tom H. commented that if Oconto is going to go through with the plans the Town should take a look at them when they are complete.

Joanne commented she has no problem with the plans as long as they come back to the town for approval. Denise will send a copy of the minutes to the County.

Lee S. will be the liaison for the project.

Board concurred to allow the county to draw up plans to be submitted back to the board for approval before installation of the plan.

If the County needs any proof in approval, Denise will send a copy of the minutes to the County.

Review, discussion and possible granting of sealed bids for fuel supplier:
Joanne had a request from Flynn Oil to bid on the town fuel supply. There was a request for the bid to have a cutoff date so each of the bidders would have an even base line of pricing to show cost and mark up. Only one bid was received. Yaeger Oil Company was the only bid received and is the current supplier to the town. There is no discussion. The bid remains with Yaeger Oil Company.

Lee S. moved to approve the only bid received from Yaeger Oil Company. Seconded by Tom H., all ayes motion carried.
Review, discussion and possible granting of sealed bids for gravel crushing:

Denise received a total of four sealed bids. The bids for the project are as follows:

Dufek Sand & Gravel $3.44/CY = $68,800.00
Meverden Materials, Inc. $3.69/CY = $73,800.00
Jackie Foster, Inc. $3.45/CY = $69,000.00
Pitlik & Wick, Inc. $2.36/Ton = $70,800.00 (20,000 cubic yards =30,000 ton per quote)

The Board considered and discussed the bids. Jackie Foster has completed the work in the past and has the means of measuring.

Lee S., moved to approve the Jackie Foster bid in the amount of $69,000.00 as it was presented.
Seconded by Tom H., all ayes motion carried.

Board, Clerk, Treasurer, Assessor Comments and Correspondence:

Lee S.:
• 6 Towns Association Meeting at Lakewood Administrative Office, February 25, 2013, 6:30 p.m.
• Commented that the tires that exist at the Recycle Center should be prorated because they were sitting there prior to the rate increase.

Joanne:
• Oconto County Planning and Zoning, Notice of Public Hearing for Seclude Land Company, LLC, Paul Geroux Agent, Jack Pine Camp Road property.
• Wisconsin Asphalt Pavement Seminar in Kimberly at Liberty Hall on April 30, 2013

Denise:
• Laona Bank sent a maturity notice on the Fire Department Pumper. The payoff amount is $37,415.51; the regular payment is $23,000.00. Denise questioned the difference in the amount. When the bank wrote the loan it showed there to be five payments when in all actuality there is a sixth partial payment. The bank would rewrite the loan for the balance unless the town would like to pay it off with no early payoff penalty. The board concurred to pay it off.
Motion made by Tom H. to pay off the loan. Seconded by Lee S. Motion carried.
• St. Mary’s Christian Women’s Society letter of gratitude for assistance from Lakewood-Townsend Ambulance Service with installation of defibrillator at the church.
• Oconto County Land Use and Zoning, Minutes and Amendatory Ordinance for Schmechel property.
This is the property that was never approved by the town. Note: The property owners went to the county instead of the Town Administrative Office and the issue was never heard by the Plan Commission or referred to the Town Board for approval.

- Email from Oconto UW-Extension for the use of the town hall for caregivers classes. Inquiring if there would be a charge. The board agreed it to be a meeting so there the Hall Rental Agreement would stand would be no charge. Sandra Panacek objected to the decision, commenting that he Lioness pays for their events and believes the UW-Extension should also. Joanne commented the difference is an event verses a meeting.

- Oconto County Highway Commission Seminar on April 11, 2013 at Irish Greens Golf Course.

- Letter from Marshall Excavating referencing they have approximately 1800 yards of heavy dirt at $9.50 per yard to mix with the gravel at Waubee pit. Board concurred to table it until next meeting.

Pay Vouchers:
Motion was made by Lee S. to approve the vouchers. Seconded by Tom H.. All ayes motion carried.

Public Comments:
None

Set date for next Regular Town Board Meeting:
(April 16, 2013 at 6:30 p.m., immediately following will be the Annual Town Meeting)

Motion to adjourn by Tom H. Seconded by Lee S. All ayes motion carried adjourned at 8:35 p.m.

Respectfully Submitted,
Denise A. Jackett
Denise A. Jackett, Clerk