REGULAR TOWN BOARD MEETING
February 13, 2012
7:30 p.m.
LAKEWOOD ADMINISTRATIVE OFFICE

This meeting was posted in the four usual places those being the Lakewood Town Hall, Lakewood Super Valu, Laona Bank and Lakewood Administrative Office.

PRESENT: Joanne Roy, Chairman, Lee Spletter, Supervisor, Tom Haberstein, Supervisor Denise Jackett, Clerk and Virginia Nelson, Treasurer.

VISITORS: Loren Nelson, Josh Riebe, Bob Landwehr, Jim Wisneski, Don Jackson.

Chairman Joanne Roy called this meeting to order at 7:30 p.m.

Tom H. moved to accept the agenda. Second by Lee S., all ayes motion carried.

Motion made by Lee S. to approve the Minutes of the January 9, 2012 Regular Town Board Meeting. Seconded by Tom H., all ayes motion carried.

Treasurer’s Report: Given by Virginia Nelson, and summarized in these minutes.

- **Checking Account Beginning Balance:** $160,066.22
- **Receipts:** $1,153,623.79
- **Total in Checking:** $1,213,690.01
- **Less Expenses:** $1,065,236.96
- **Balance in Checking:** $148,236.96

- **Fire Department Account:** $26,553.09
- **Cemetery Account:** $500.00
- **Tax Account:** $1,319,246.86
- **Capital Improvement Fund:** $62,575.75
- **Grant Feasibility Account:** $3353.43

Tom H. moved to accept the Treasurer Report. Seconded by Lee S., all ayes motion carried.

Plan Commission:
- Lee S. Reported.
  - Question on what sidewalks get plowed and why? Town garage does what ever can be done. Can not get behind poles near TNT and the Library.
  - Should the town be doing the plowing if it is not town property? Town plows to the edge of the road and the land owners shovel snow back into the town streets then the town has to do it over again.
  - Suggested a possible special assessment fine if the property owner doesn’t shovel snow and the town does it.
  - Suggested that the town only do what’s on the books.

Tabled until next month.
Duff Leaver Inspections/Possible Approval or Denial to Fee Schedule of Permits:

Duff Leaver presented the board with suggested fee schedule changes for building permit fees. The rates have been the same since 2006, set by the previous building inspector, Mark Stevenson. Fees are hard to apply towards addition and alteration projects because fees are based on valuation instead of square footage. It is difficult to receive accurate valuations on alterations and additions especially when the project is done by the homeowner. The proposed new fee schedule is based on square footage and if there will be alterations to the plumbing and electric. The change would be more accurate and fair to the permit applicant. See the attached fee schedule for comparison.

Lee S. moved approve the new fee schedule for the building permits as presented. Seconded by Tom H., all ayes motion carried.

Duff Leaver asked for a commitment from the board to purchase new web based software. The present way of keeping track is not up to current standards. The new software would enable a better means of recordkeeping. The permit holder could view the permit from phone or computer, track licenses of the contractors, general contractors and plumbers which all must be licensed.

There are issues with the home owner moving into the home before a final inspection, which could be eliminated because inspection reports can be emailed from contractors.

The initial cost of the software is $2500.00 and $1500.00 per year after. The cost to the town is $225.00 per year.

Joanne asked if the assessor can access the reports. Yes.

Tom H. moved approve the commitment from the board to purchase new web based software with the Towns share being $225.00. Seconded by Lee S., all ayes motion carried.

Duff Leaver will show Denise how to access when it is up and running.

Oconto County Satellite Office Contract:

a. Tentative Approval or Denial based upon approval or denial at Six Town’s Meeting

Tom H. headed up a committee with the Six-Towns and with the research and discussion it was decided the Satellite Office stay at the current location.

Lee S. moved the current Satellite Contract be approved. Seconded by Tom H., all ayes motion carried.

Approval or Denial of Alcohol Beverage License:

A. Class “A” Liquor/Beer Combo; Woodland Trail Beverage Co., Inc., Susan Katz, Agent

B. Temporary Class “B” (Picnic) License; Wheeler Lake Association Brenda Garbo, Secretary

Tom H. moved to approve the above Alcohol Licenses. Seconded by Lee S., all ayes motion carried.

Approval or Denial of Jan Liebsch as Library Board of Trustees for Lakes Country Public Library:

Denise presented a copy of application and recommendation from the Lakes Country Library for appointment of Jan Liebsch to the Library Board of Trustees.

Tom H. moved to approve Jan Liebsch to the Library Board of Trustees. Seconded by Lee S., all ayes motion carried.
Approval or Denial of Election Workers and Chief Inspectors for the 2012 election season:
Denise asked for approval of Election inspectors as follows: Jan Liebsch, Sandra Panacek, Rose Mary Enderby, Val Baker, Ginger Szykowny and Randy Jackett.

Tom H. moved to approve Election Inspectors for the 2012 election season. Seconded by Lee S., all ayes motion carried.

Approval or Denial of Fire Department Building Architect Fees:
Joanne asked the board approval for funds for architect fees, approximately $10,000.00 to $15,000.00. Lee S. questioned if the Fire Department has been asked for their input on the building and their needs. Joanne stated that the Chief and Dave Genke of Lakewood Hardware were involved in the information gathered so far. There is a need of solid pricing before anything can go forward and apply for grants or present information to the town’s people for a final approval. Eventually there will be a need for a new station and plans will be needed whether it is now or not.

Tom H. moved to approve the monies of $10,000.00 to $15,000.00 for the architect fees. Seconded by Lee S., all ayes motion carried.

Rustic Roads/Designation of for tours:
Joanne presented a request for Old 32 to be designated as a rustic road for tourism purposes. The State pays for the initial/original signage, after the town pays for it. Rustic road speed limits are at 45 miles per hour.

Resolution needs to be signed and given to the Town of Riverview to be submitted

Lee S moved to designate Old 32 as a rustic road. Seconded by Tom H., all ayes motion carried.

Information, Discussion and Board recommendation of Boundary for Approval or Denial of Operator License Applicants (Bartender) with prior Alcohol or Drug related arrests:
Denise presented issues with applicants that have prior drug and alcohol related arrests and whether or not licenses should be issued. Some have recent arrests some are older arrests and would like clarification on how old the arrest should be in order to qualify for a license. According to information received anyone with prior alcohol related arrests should not get a license including an arrest for operating while intoxicated. Why should someone that received a violation in their twenties be in jeopardy of not getting a license in their forties?

It was discussed that individuals with alcohol or drug problems shouldn’t have a license. It was suggested that the alcohol arrests should be at least 5 years old to get a license and drug arrests would not get a license at all. If the arrests are felony charges there would never be a license issued to the applicant.

It is also stated that if the new applicant is denied in another municipality, the applicant should also be denied within the Town of Lakewood.

Tom H. moved that the arrest should be at least 5 years old with no felony arrests in order to have a license issued. Seconded by Lee S., all ayes motion carried.

Set Date for Board of Review (May 8, 2012)
Board concurred to set date on May 8, 2012 if it is good with Peter Liptack, Assessor.
Board, Clerk, Treasurer, Assessor Comments and Correspondence:

Lee S.:
Thermostat in furnace room at Trail Head was bad, it was replaced.

Joanne:
Sale of 350 Truck should be put out for bids. Presented a report put together by Josh with Blue Book Value at $11,196.00 for fair condition. Has 123,000 miles on it.

Lee S. recommended that the truck be placed on sealed bid for $11,000.00. Seconded by Tom H., all ayes motion carried.

Contact will be Josh.

Denise:
- Community Ambulance Meeting and Reconciliation Detail
- State of Wisconsin/Government Accountability Board, polling place Onsite Accessibility Audit
- Northern Community Health Center Balance Sheet
- Wisconsin Public Service inquiry of town projects to be completed.
- Six Towns Meeting, February 29, 2012, 6:30 p.m. Lakewood Administration Office

Animal Control and Bartenders License should be placed on Six Town’s Agenda.

Pay Vouchers:
Motion was made by Tom H., to approve the vouchers. Seconded by Lee S.. All ayes motion carried.
Joanne commented that the Treasurers Report should be back on track.

Public Comments:

Hidden Bear ATV Club:
Jim Wisneski reported the roads were all looked at and would like to get signs up before the roads are opened. Some roads will not be accessible because of County roads F not being a town road. Requested a letter of support from the Town to possibly get portions of County F accessible to ATV usage. Areas involved are from Tugs Road to Old 32 and Riverside Drive at Prospect Lodge to just South of Knowles Creek Road where it connects with the ATV trail from Crooked Lake. Snowmobile Trail to the Beach Club goes through private property, so routing is an issue there also. If County F is not opened individuals can not even go to the grocery store on the ATV.
Lee S. question if the trail would be on one side or both. Reflectors would be needed to mark culverts. Property owners mow grass all the way to the road and should they have to put up with it.
Jim commented that after dark travel is on both sides.
Lee S commented on close calls he had with ATV’s this winter.

Tabled until Next month.

Loren Nelson:
Comment was made by a business owner that there should be a 45 mile per hour speed limit all year long on County F.

Set date for next Regular Town Board Meeting (March 12, 2012 @ 7:30p.m.)

Motion to adjourn by Tom H., Seconded by Lee S.. All ayes motion carried adjourned at 8:09 p.m.

Respectfully Submitted,

Denise A. Jackett
Denise A. Jackett, Clerk