

REGULAR TOWN BOARD MEETING  
March 15, 2010  
7:00 p.m.  
LAKEWOOD ADMINISTRATIVE OFFICE

This meeting was posted in the four usual places those being the Lakewood Town Hall, Lakewood Super Valu, Laona Bank and Lakewood Administrative Office.

PRESENT: Joanne Roy, Chairman, Lee Spletter, Supervisor, Tom Haberstein, Supervisor, Denise Jackett, Clerk and Virginia Nelson, Treasurer.

VISITORS: Don Jackson, Dave Pitterle, Brian Hart, Loren Nelson, Roger Enderby, Rose Mary Enderby, Josh Riebe, Robert Landwehr, Ed Burke

Chairman Joanne Roy called this meeting to order at 7:00 p.m.

Lee Spletter moved to accept the agenda. Second by Tom H., all ayes motion carried.

Motion made by Tom H., to accept the minutes of the February 11, 2010, Town Board Meeting. Seconded by Lee S., all ayes motion carried.

Treasurer's Report: Given by Virginia Nelson and summarized in these minutes.

Checking Account Beginning Balance: \$ 105,715.87  
Receipts: \$ 1,369,350.44  
Total in Checking \$ 1,475,066.31  
Less Expenses: \$ 1,407,853.21  
Balance in Checking \$ 67, 213.10

Fire Department Account: \$233.25  
Cemetery Account: \$500.00  
Tax Account: \$403,638.06  
Contingency Fund \$99,772.66  
Storm Water Account: \$669.05 Dormant Account

Motion to approve the Treasurer's report by Tom H., seconded by Lee S., all ayes motion carried.

Plan Commission:

Lee Reported.

a. Rezone, Conditional Use and Certified Survey/Plat Proposals

1. Rezoning and CSM for Camp Nan O Bo Sho, Waubee Lake.

a. Rezoning is still pending; Certified Survey/Plat maps were just received. Tabled until next month.

b. Plan Commission recommends the town board establish a land review fee of twenty-five dollars (\$25.00) to cover the towns cost Broken down as ten dollars (\$10.00) to cover the clerk's time, five dollars (\$5.00) for map copies and ten dollars (\$10.00) for Plan Commission time.

c. Plan Commission recommends the Town set up a Land Shark Account with the County. This program is paid for in advance and is non-refundable. Funds are put in an account and are there to use as needed for viewing or copies of certified survey maps.

Denise informed the board that there is an account set up under the town. It was set up by the town assessor, Peter Liptack. The County stated there are still funds available to be utilized and the account has not been used for approximately four years. The County could not give out the password for the account because it was set up by the assessor.

#### Capitol Improvements Committee:

Tom H. reported.

♣ Meeting was scheduled no one showed

♣ Terry Johnson completed a walk thru of the existing town hall and found it to be in reasonably good condition.

♣ Another meeting will be scheduled to gather more information and have a presentation for the board.

#### Edward Burke/Candidate for Oconto County Circuit Judge

Burke introduced himself and gave a report on his family background, education, work history and qualifications. He is currently a candidate running for Oconto County Circuit Judge and is asking for support. His website is [edburkeforjudge.com](http://edburkeforjudge.com).

#### Town Roads:

##### a. Local Road Improvement Plan

Division of Transportation has awarded \$20,000.00 towards repair and resurfacing of North Road from E. Forrester Road to Chalet Lane

b. Discussion of roads to be blacktopped, seal coated or crack sealed.

See the attached list of Road Projects.

Motion by Lee S., to approve the listed road projects including North Road and put them out for sealed bids. Second by Tom H.. All ayes motion carried.

c. Variance request for road weight limits.

Requests for road weight variances have been submitted to the clerk.

Motion made by Tom H. to allow the variance in the early morning hours. Second by Joanne. All ayes motion carried.

#### Lakes Country Library:

a. Budget Monies

- Library Budget was cut do a larger amount given to them from the County and the amount of increase to the town is usually the approximate amount of the wage increase to the library
- State Statute 43.15(4) (c) 5stipulates the budgeting monies may not be cut to less than the previous three (3) year average.

Motion made by Tom H. to increase the library budget by the amount needed to bring the funding to the three year average. Second by Lee S. . All ayes motion carried.

b. Appointment to Library Board/Paul Schumacher

- Request to appoint Paul Schumacher to the Board of Trustees for the Library.
- Currently the Library does not meet the State Statute for the correct amount of board members from the Town of Lakewood.

Motion made by Lee S. to appoint Paul Schumacher to the Library Board. Second by Tom H.. All ayes motion carried.

c. Oconto County Library Service Plan

- County is asking municipalities to enter into a library agreement which would prevent neighboring county's from billing Oconto County for services they provide to residents, allow municipalities to be exempt from the County Library tax and allow the municipality a voice on the board of library serving the area.

Motion made by Lee S. to enter into the agreement of the County Library Service Plan. (2010-2014) Second by Tom H.. All ayes motion carried.

#### Lakewood Fire Department

a. Appreciation Dinner

- Dinner was held and it was requested for the Town to reimburse the Firefighter's Association for the \$69.00 expense of the dinner.

Motion by Tom H., to approve the reimbursement to the Firefighter's Association. Second by Joanne. All ayes motion carried.

#### ATV Access Roads:

West Forrester, Green Acres Road, Rolling Hills Lane, Knowles Creek Road from County F to McCauslin Tower Road, McCauslin Tower Road to the town line.

Loren Nelson and David Pitterle representing Hidden Bear ATV Club were present.

- Petitions for requests to allow ATV Access were presented to the Board.
- Additional requests for Munger Lake Lane, Hatchery lane, Lake John Road from Hatchery Lane to McCabe Road and White Ash Lane were asked to be included for approval.
- Hidden Bear ATV will be responsible for the signage.
- Specifics are needed for the routes (to/from points).
- Feeling that more routes will possibly be requested as seasonal residence return, the inquiry of possibly charging individuals for the publication of additional routes if they are requested and approved after the main publication is completed.
- All routes need to posted, published, signed and notification must be sent to the Department of Natural Resources and Sheriff's Department before it is a legal route.

- Questioned if ATV Club needs a special license for fundraiser to be held at Firelite Lounge and if chairs and table could be borrowed from the town for the function. Firelite Lounge License will cover the function. Tables and chairs are not available due to a wedding at the grounds on the same weekend.

Motion by Tom H., to approve West Forrester, Green Acres Road, Rolling Hills Lane, Knowles Creek Road, McCauslin Tower Road. Munger Lake Lane, Hatchery Lane, Lake John Road and White Ash Lane. Second by Lee S.. All ayes motion carried.

#### Employee Agreement & Employee Wage Review

##### Wage Review:

- Suggested there should be a one dollar (1.00) merit raises given to the garage workers and two percent (2%) given to all employees.
- Increases will be retro active to February1, 2010.
- Cost of living increase shall be applied prior to the merit raise.

Motion by Tom H., to approve the wage increases. Second by Joanne. All ayes motion carried.

##### Approval or Denial of Nicolet Pharmacy Class "A" Alcohol License:

Application from Amy Donaldson for Class "A" License was received to sell wine at the Nicolet Pharmacy. Back ground check was completed with no inferior findings.

Motion by Lee S., to approve the application for licensing. Second by Tom H.. All ayes motion carried.

##### Discuss and possible approval of IP Phone System:

Joanne reported on the telephone system.

- Copies of the quote from Camera Corner/Connecting Point for the IP Phone system in the amount of \$4,887.77 were presented to all board members.
- Phone system would tie into the computer system and would allow calls to be forwarded to officials/departments to receive their messages from home via e-mail or dial up.

Motion by Lee S., to approve the purchase of the phone system. Second by Tom H.. All ayes motion carried.

##### Board, Clerk, Treasurer, Assessor Comments: Correspondence:

##### Virginia

- Street Light on Highway 32 and Twin Pines Road is not working.

##### Joanne

- Wisconsin Towns Association is holding a Spring Highway Workshop in Green Bay at Wally's Spot Supper Club in Green Bay and the garage workers would like to attend.

Motion by Lee S., to approve sending the garage workers to the workshop. Second by Tom H.. All ayes

motion carried.

Lee

- The meal site at the Town Hall has tested the chairs like purchased for the Administrative Office meeting room and request some be purchased for the Town Hall.

Motion by Tom H., to purchase thirty (30) chairs for the town hall. Second by Joanne. All ayes motion carried. Lee S. will pick them up.

- Question on the phone number and contact for Duff Leaver/Building Inspector. Individuals having problems contacting him.
- Outdoor wood burning unit pollution issues and possible regulations pertaining to them.

Denise presented Correspondence.

- Oconto County Planning & Zoning public hearings for application for division of Lovey Barbier property and application for variance to build closer to the road by Kevin Marshall.
- Division of Transportation 2011-2014 Highway Safety program for projects greater than \$25,000.00
- Wisconsin Department of Commerce Conditional use permit for the Nicolet Clinic.
- County Clerks Office, Revision to Clean Air Ordinance.

Vouchers:

Motion was made by Lee S., to approve the vouchers, seconded by Tom H., all ayes motion carried.

Public Comment:

Loren Nelson

Would like to collect the consent forms for the website.

Don Jackson

Inquired if the Open Book and Board of Review are on schedule and where it would be held.

Denise responded that via e-mails received from Peter Liptack it is on schedule.

Joanne, Tom H. and Lee S. concurred it should be held at the Administrative Office.

Next Meeting:

Regular Town Board Meeting will be held on Tuesday, April 13, 2010 at 7:00p.m., prior to the Annual Meeting.

Motion to adjourn by Tom H., seconded by Lee S., all ayes motion carried, adjourned at 8:19 p.m.

Respectfully Submitted,

Denise A. Jackett

Denise A. Jackett, Clerk